

April 8, 2011

**Partnership for Market Readiness**

Organizational Meeting

April 10-11, 2011

**Hotel Shangri-La**

89 Soi Wat Suan Plu, New Road, Bangrak

Bangkok, Thailand

Meeting Room – Myanmar (Level 3 – Chaophya Building)

**Agenda**

**April 10, 2011**

9:00	<b>Welcome and introduction</b> <ul style="list-style-type: none"><li>- Welcome (<i>Joëlle Chassard, World Bank</i>)</li><li>- Introduction of meeting attendees (<i>tour de table</i>)</li><li>- Adoption of agenda</li><li>- Update since PMR launch (<i>Xueman Wang, PMR secretariat</i>)</li></ul>
10:30	<b>Expressions of interest received from countries</b> <ul style="list-style-type: none"><li>- Overview of submissions received from countries having formally expressed interest in participating in the PMR (PMR-NOTE-ORG-5) (<i>Xueman Wang, PMR secretariat</i>)</li><li>- Comments by countries: countries that have made submissions will be invited to make brief remarks on their proposed activities for PMR support</li><li>- Discussions and questions</li></ul>
11:30	<b>Coffee</b>
11:45	<b>Expressions of interest received from countries (Cont'd)</b>
12:30	<b>Presentation on elements to be included in Tool for Market Readiness Proposal (MRP)</b>

*\*For the purpose of the Organizational Meeting, the Participants refer to countries that have pledged their financial contributions to the PMR and countries that have submitted a formal expression of interest in participating in the PMR. While observers are welcome to participate in the discussions, any decision shall be made by the Participants only.*

	<ul style="list-style-type: none"> <li>- The tool is intended to help countries assess the level of readiness of the proposed market instruments and prepare a plan or roadmap for implementation. The PMR Secretariat will be presenting elements to be included in the development of such a Tool. PMR Participants and Observers will be invited to share their feedback and suggestions to contribute to the elaboration of the Tool. <i>(Martina Bosi, PMR Secretariat)</i></li> </ul>
13:15	<b>Lunch – Salathip Restaurant – Level 1 (Shangri-La Wing)</b>
14:30	<p><b>PMR Governance Framework and Rules of procedure for PMR meetings</b></p> <ul style="list-style-type: none"> <li>- Presentation on the draft PMR Governance Framework (PMR-NOTE-ORG-1) and draft rules of procedure (PMR-NOTE-ORG-3) <i>(Duangrat Laohapakakul, PMR secretariat)</i></li> <li>- Discussion and decision</li> </ul>
16:00	<b>Coffee</b>
16:30	<p><b>Participation in the PMR</b></p> <ul style="list-style-type: none"> <li>- Recommendations on the participation of countries that have submitted the expression of interest in participating in the PMR (PMR-NOTE-ORG-2) <i>(Xueman Wang, PMR secretariat)</i></li> <li>- Discussion and decision.</li> </ul>
17:30	<b>Wrap up of Day 1 discussions</b>
18:00	<b>Dinner – Next 2 Café @ Terrace – Level 1 (Shangri-La Wing)</b>

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**April 11, 2011**

9:00	<p><b>Key steps in countries' PMR planning process and Proposed guidelines for allocation of PMR funding for Preparation Phase (PMR-NOTE-ORG-4)</b></p> <ul style="list-style-type: none"><li>- Proposal on a PMR planning process: key steps and milestones in countries' involvement, from submission of expression of interest, formulation of the Market Readiness Proposal, to implementation or piloting of market readiness elements or market instruments <i>(Xueman Wang, PMR secretariat)</i></li><li>- Proposal on Guidelines for Allocation of PMR Funding for the Preparation Phase <i>(Martina Bosi, PMR secretariat)</i></li><li>- Discussion and decision</li></ul>
10:45	<p><b>Coffee</b></p>
11:00	<p><b>PMR Planning and Budget</b></p> <ul style="list-style-type: none"><li>- Proposals on the meeting arrangement for 2011 and the budget proposal for FY2011, which ends June 30, 2011. <i>(Xueman Wang, PMR secretariat)</i></li><li>- Discussion and decision.</li></ul>
12:00	<p><b>Report on establishing PMR Roster of Experts</b></p> <ul style="list-style-type: none"><li>- Update on the establishment of a PMR roster of experts and expert support for the countries <i>(Martia Bosi, PMR Secretariat)</i>.</li></ul>
12:30	<p><b>Lunch - Salathip Restaurant – Level 1 (Shangri-La Wing)</b></p>
14:00	<p><b>Adoption of decisions by Participants</b></p>
15:00	<p><b>Wrap up and next steps</b></p>